



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, SEPTEMBER 5, 2023 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. **ROLL CALL-** Mayor Ted Neitzke convened the meeting of the Common Council to order at 6:35 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, and John Sigwart. Alderperson Patrick Tearney attended via telephone. Also present were City Administrator Anthony Brown, City Clerk Susan Westerbeke, City Attorney Eric Eberhardt, ACA/HR Director Emily Blakeslee, and City Planner Bob Harris.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.
3. **CONSENT AGENDA**
 - A. **Approve Minutes of Previous Meeting**
MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion carried unanimously.
4. **MAYOR'S BUSINESS**
 - A. **Mayor's Updates-** This meeting coincides with the first day of the school year for many, and gratitude was expressed for the crossing guards and bus staff. The Council was thanked for their support of Venetian Fest and the Paint on Port mural programs.
 - B. **Appointment of City Attorney, Term Through April 2025-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPOINT ATTORNEY ERIC EBERHARDT, ANTOINE, HOEFT AND EBERHARDT, S.C. TO BE THE CITY ATTORNEY THROUGH APRIL 2025 AS PRESENTED. Motion carried unanimously.
 - C. **Consideration and Possible Action on Appointment of Successor Agent (Twisted Willow, 308 W. Franklin Street)-** The City Clerk reviewed the request by Twisted Willow to appoint a successor agent for their alcohol establishment license. The current agent is leaving employment and a successor agent must be approved. This request was reviewed by General Government and Finance Committee. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE APPOINTMENT OF CANDACE SCUDDER AS SUCCESSOR AGENT FOR THE TWISTED WILLOW ENTERPRISES LLC AS PRESENTED. Motion carried unanimously.
5. **OFFICERS/STAFF REPORT-** None.
6. **PUBLIC COMMENTS/APPEARANCES-** Joe Burke provided comments by telephone regarding the agenda.
7. **FROM STANDING COUNCIL COMMITTEES**
 - A. **GENERAL GOVERNMENT AND FINANCE COMMITTEE**
 1. **Consideration and Possible Action on the Port Washington Fire Department Organizational Structure-** Deputy Chief Joe DeBoer was present to review the history of the Fire Department and EMT/Paramedic Service and the current staffing in place of Part-time, Full-time, and Paid-on-Call positions. This request is to add new positions for Full-time Fire Fighters Paramedics, and one new Part-time Risk Reductions Specialist position. The City Administrator reviewed the funding sources for the new positions and discussed the possible referendum which could be held in April 2024. General Government and Finance

Committee reviewed and recommended approval of this request. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO ENDORSE THE PROPOSED HYBRID STAFFING MODEL AND DIRECT STAFF TO INITIATE THE PROCESS FOR A SPRING 2024 REFERENDUM TO ASK THE PUBLIC TO SUPPORT A LEVY INCREASE FOR THE REQUIRED FUNDING FOR THIS MODEL AS PRESENTED. Motion carried unanimously.

2. Consideration and Possible Action on the 2024 Budget Philosophy- Ald. Pleitner reviewed the budget philosophy with the Council. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE 2024 BUDGET PHILOSOPHY AS PRESENTED. Motion carried unanimously.

8. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Ordinance 2023-16: Request to Rezone Two Parcels Totalling Approximately 96 acres of Land Located West of Stonecroft Drive and North of Kara Estates Subdivision from AG–Agricultural District to RS-3 Single Family Detached Residence District; Belgium Farms LLC by Ansay Development Corporation, Applicants–1st Reading- The City received a request for rezoning of two parcels. The Subject property was annexed into the city limits as part of a proposed mixed use residential development now informally known as the “former VK Development”. That previous development proposal fell through prior to any permanent re-zoning. The Subject lands retain their original “temporary” AG-Agricultural zoning designation. The applicants acquired the property after the abandonment of the VK project. The Plan Commission has approved this request. Ian McCain from Ansay Development was present to answer questions. This item will be on the next Council agenda for a second reading.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS

A. Presentation by City Auditor (CLA) on Fiscal Year 2022 City of Port Washington Audit- Bryan Grunewald from CLA was present to review the 2022 Audit results with the Council and answered questions.

B. Consideration and Possible Action on an Attorney Retainer Agreement between Antoine, Hoeft and Eberhardt, S.C. and City of Port Washington- The City Administrator reviewed the agreement with Council. The agreement defines services to be rendered, the compensation for those services, and defined criteria for how the legal services are delivered. The agreement has minimal changes from the previous year. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. PLEITNER TO APPROVE ATTORNEY RETAINER AGREEMENT WITH ANTOINE, HOEFT AND EBERHARDT, S.C., AUGUST 1-MAY 1, 2024, AS PRESENTED. Motion carried unanimously.

11. PUBLIC COMMENTS/APPEARANCES- None.

12. MOTION TO CONVENE INTO CLOSED SESSION - per Wis Stat § 19.85(1)(e), i.e., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for purposes of discussing and formulating negotiating strategies including, without limitation, the terms and conditions for development of all or part of the approximately 39-acre parcel of City-owned vacant land, commonly known as the former Schanen Farm, located along the south side of STH 33 approximately one-quarter mile west of CTH LL (Tax Parcel No. 16-030-15-002-00).- The Mayor read the closed session item. MOTION BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO CONVENE INTO CLOSED SESSION FOR THE REASONS STATED ON THE AGENDA. ROLL CALL VOTE TAKEN. AYE: POSTL,

NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously.

13. MOTION TO CONVENE IN CLOSED SESSION - per Wis. Stat. § 19.85(1)(C) for the purpose of considering employment, promotion, compensation and other terms and conditions of employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.- The Mayor read the closed session item. MOTION BY ALD. NEUMYER, SECONDED BY ALD. PLEITNER TO CONVENE INTO CLOSED SESSION AT 7:43 P.M. FOR THE REASONS STATED ON THE AGENDA. ROLL CALL VOTE TAKEN. AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously.

14. RECONVENE INTO OPEN SESSION to take action relating to closed session discussions or deliberations, if any. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. POSTL TO RECONVENE INTO OPEN SESSION. AT 8:46 P.M. ROLL CALL VOTE TAKEN. VOTING AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously. No action taken.

15. ADJOURNMENT- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 8:47 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke
City Clerk